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JRA ROADS & STORMWATER MANUAL

READ ME NOTES: ISSUE 1 – 15 DECEMBER 2015

1. The CD contains a digital copy of the JRA Roads & Stormwater Manual, Volume 1: **Code of Procedure**, Volume 2: **Part 1 – Roads and Part 2 Stormwater Standard Design Details.** The three elements are provided as separate PDF files.

2. In order to read these files and search the content the following steps need to be followed (if you do not already have a cop of Adobe Reader):

    2.1 The CD includes a copy of Adobe Reader X.

    2.2 The files are likely to open in Adobe Reader versions from V6, but Reader X has built in search facilities.

    2.3 To test the search facility:

        2.3.1 Load Adobe Reader X and install any updates from the Adobe website.

        2.3.2 Open a document file in Reader X.

        2.3.3 A "Find" tool is available under the "Edit" dropdown.

        2.3.4 Any term can be typed into the "Find" icon/window and all versions of the term being looked for will be highlighted in the document. The document can be scrolled through using the "Forward" and "Back" buttons in the "Find" icon/window.

        2.3.5 An alternative search facility is available under "Advanced Search", while reading the document also located in the "Edit" dropdown.

2.3.6 "Advanced Search" offers a more sophisticated search facility which lists all examples of the search word/phrase etc. in a side panel with a degree of contextual information which may allow one to pick the most appropriate reference directly.

3. There are also a number of reference documents attached to the Volume 1: Code of Procedure. These are valuable sources of information in their own right and can be accessed through an internet connection. In some instances they are downloadable documents. Downloading will make the information in the documents more readily accessible but will no longer work through the built in link.

Such a link will appear as follows:

COTO TMH 11 - February 2013

This link is active and can be tested from this note.